

# TIME MANAGEMENT IS SMART MANAGEMENT

Learn tips and techniques to make your time productive and successful!

Good time management can be the difference between success and stress in a small business. Join us for a look at why time management is important and the different techniques to make your time more productive.

**April 17**  
**3:30 TO 5 PM**

**JOHN STEINBECK LIBRARY**  
**350 LINCOLN AVENUE, SALINAS**

Reservations recommended as space is limited.

For more info, contact Sean at  
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