



**Never used Quickbooks
before? Use Quickbooks
but still have questions?
We're here to help.**

**Our expert Quickbooks
ProAdvisor will teach
you what it takes to
efficiently and effectively
use Quickbooks as
your accounting system.**

\$149

May 22 & 29

8:30 am - 12:00 pm

<https://goo.gl/57GkE7>

**This training is for Quickbooks Desktop, not
for Quickbooks Online.**



**This 2 part hands on class will cover
accounting basics and beyond such
as:**

- **Setting up a company**
- **Reviewing the chart of accounts**
- **Working with customers & estimates**
- **Reconciling a credit card statement**
- **Receiving payments & making deposits**
- **Entering & paying bills**
- **Analyzing financial data**
- **Printing reports**
- **Tracking & paying sales tax**
- **Payroll**
- **Q & A**

**ASK ABOUT
THE 50% DISCOUNT
FOR MCHCC MEMBERS!**

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